2024-2025
Academic Year

STANDARDS OF EXCELLENCE

STUDENT AFFAIRS
FRATERNITY AND SORORITY LIFE
VIRGINIA TECH.

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CHAPTER CERTIFICATION PROGRAM

The Fraternity and Sorority Life community at Virginia Tech aspires to be one that inspires lifetime engagement in the spirit of *Ut Prosim* (That I May Serve), where individual members of every fraternity and sorority are values-driven contributors to a larger society. Additionally, the Office of Fraternity and Sorority Life strives to support and engage members of the community by promoting lifelong learning, empowering personal growth, inspiring intellectual development, cultivating leadership, and encouraging philanthropy and service, all through the shared values of brotherhood and sisterhood. We hope our chapters spread excellence to each of their members so every student can grow intellectually and become a contributing member of the local, national, and world communities.

Fraternities and sororities seeking certification are encouraged to develop in each of these areas throughout the year. With the support of the Office of Fraternity and Sorority Life staff, chapters will set goals that push their chapter to new standards.

The chapter certification focuses on six key areas of Fraternity and Sorority Life, which we espouse as our community's values:

- Community Engagement
- Chapter Support and Leadership Development
- Maintaining Healthy Environments and Member Experiences
- Administrative Excellence
- Academic Excellence
- "Good Neighbor Grade"

Chapters will be evaluated in each of the six certification categories by using an evaluation rubric and will be awarded a certification status in each category. Additionally, each chapter will receive an overall certification status.

AREAS OF FOCUS

Community Engagement

- The Community Engagement area of focus empowers members of the FSL community to be mindful of global citizenship and embrace servant leadership as a way of life, honoring the University's motto of *Ut Prosim*. Chapters and their members that excel in this area are active in university-wide programs and initiatives, have robust participation at chapter and FSL-wide events, embrace philanthropic causes, and maintain a positive social media presence. They positively engage with the Virginia Tech and New River Valley community and are visible as leaders among their peers.

Chapter Support and Leadership Development

- The Chapter Support and Leadership Development area of focus implores chapters to create avenues for members to experience innovative and inspiring leadership development opportunities. Chapters and their members that excel in this area are actively engaged with alumni, advisors, chapter volunteers, and regional/(inter)national representatives of their respective organizations. Chapter leadership and members eagerly engage in various skill building and leadership development opportunities that prepare and equip them to carry out the mission, purpose, and vision of their organization.

Maintaining Healthy Environments and Member Experiences

- The Maintaining Healthy Environments and Member Experiences area of focus creates space for chapters to develop community and connectedness through the unique aspect of brotherhood and sisterhood. Chapters and their members that excel in this area understand that creating safe environments, healthy relationships and member experiences is fundamental in living out a chapter's values. Rather than reinforcing dangerous trends such as hazing, alcohol abuse, and toxic social cultures, these chapters tackle these challenges head-on by placing value in a healthy member experience.

Administrative Excellence

- The Administrative Excellence area of focus quantifies the ways in which chapters engage with their members, advisors/ chapter volunteers, and other constituents to learn about the importance of developing administratively strong relationships and successfully executing chapter operations in multiple contexts. Chapters and their members that excel in this area function as diligent partners both on- and off- campus, meeting or exceeding the various administrative expectations and operational requirements set forth by the University, the Office of Fraternity and Sorority Life, regional, (inter)national organizations, and other stakeholders.

Academic Excellence

- The Academic Excellence area of focus centers scholastic achievement and intellectual development in the Fraternity and Sorority Life experience. Chapters and their members that excel in this area embrace and celebrate their members' academic achievements and prioritize academic success by planning and implementing various academic support programs and strategies. For members of these organizations, participation in high-impact practices and prioritization of academics are fundamental principles of their FSL experience.

"Good Neighbor Grade"

- The "Good Neighbor Grade" provides an opportunity for chapters to assess how they engage in the communities they live and do business in, by deepening members' awareness of self and others. Chapters and members that excel in this area recognize the value of being good neighbors and act as positive contributors in the spaces they find themselves in. This includes positively engaging with other students, local citizens and businesses in the Town of Blacksburg, the greater New River Valley community, and on a regional/national level.

CERTIFICATION STATUSES

PLATINUM CHAPTER: The chapter has participated in the certification program and has consistently exceeded the expectations of Virginia Tech's Fraternity and Sorority Life community.

- Chapter recognized on the Fraternity and Sorority Life website, associated social networking sites, and other departmental materials as a Platinum Chapter.
- The Chapter is identified on the Fraternity and Sorority Life Scorecard as a Platinum Chapter.
- Recognized at The Celebration, Fraternity and Sorority Life's annual recognition program.
- The chapter is eligible for all Fraternity and Sorority Life Organizational and Individual end of the year awards, including Fraternity/Sorority of the Year Award.
- Chapter is recognized in an advertisement in The Collegiate Times.
- A press release about Platinum Chapters will be shared to the local media.
- A letter of congratulations will be sent to the chapter's (inter)national headquarters detailing the program and the chapter's accomplishments.
- Provided coaching and certification support intended to help them retain Platinum status in the future. Fraternity and Sorority Life will partner with local advisors and the (inter)national organization to provide this coaching support.

GOLD CHAPTER: The chapter has participated in the certification program and has satisfactorily achieved or met all the standards and expectations of Virginia Tech's Fraternity and Sorority Life community.

- Chapter recognized on the Fraternity and Sorority Life website, associated social networking sites, and other departmental materials as a Gold Chapter.
- The Chapter is identified on the Fraternity and Sorority Life Scorecard as a Gold Chapter.
- The chapter is eligible for all Fraternity and Sorority Life Organizational and Individual end of the year awards, except for the Fraternity/Sorority of the Year Award.
- Chapter is recognized in an advertisement in The Collegiate Times recognizing chapters.
- A press release about Gold Chapters will be shared to the local media.
- A letter of congratulations will be sent to the chapter's (inter)national headquarters detailing the program and the chapter's accomplishments.
- Provided with coaching and certification support that is intended to help them maintain Gold or achieve Platinum status in the future. Fraternity and Sorority Life will partner with local advisors and the (inter)national organization to provide this coaching support.

CERTIFICATION STATUSES

BRONZE CHAPTER: The chapter has participated in the certification program and satisfactorily achieved or met some of the standards and expectations of Virginia Tech's Fraternity and Sorority Life community.

- Chapter recognized on the Fraternity and Sorority Life website, associated social networking sites, and other departmental materials as a Bronze Chapter.
- The Chapter is identified on the Fraternity and Sorority Life Scorecard as a Bronze Chapter.
- Chapter members are eligible for Fraternity and Sorority Life individual end of the year awards.
- Chapter is recognized in an advertisement in The Collegiate Time recognizing chapters.
- A press release about Bronze Chapters will be shared to the local media.
- A letter will be sent to the chapter's (inter)national headquarters detailing the program and the chapter's accomplishments.
- Provided with coaching and certification support that is intended to help them achieve Gold or Platinum in the future. Fraternity and Sorority Life will partner with local advisors and the (inter)national organization to provide this coaching support.

NOT CERTIFIED: The chapter did not participate in the certification program. Chapters not submitting accreditation documents by the established deadline in the spring semester will automatically be considered as not certified.

- The chapter is not eligible to receive awards at The Celebration in the year in which non-accreditation status is determined. Individuals affiliated with the chapter are also not eligible to receive awards.
- Chapter is identified on the Fraternity and Sorority Life website, associated social networking sites, and other departmental materials as a Not Certified Chapter.
- The chapter is identified on the Fraternity and Sorority Life Scorecard as a Not Certified Chapter.
- Provided with coaching and certification support that is intended to help them become certified, if they choose. Fraternity and Sorority Life will partner with local advisors and the (inter)national organization to provide this coaching support.

COMMUNITY ENGAGEMENT

The Community Engagement area of focus empowers members of the FSL community to be mindful of global citizenship and embrace servant leadership as a way of life, honoring the University's motto of *Ut Prosim*. Chapters and their members that excel in this area are active in university-wide programs and initiatives, have robust participation at chapter and FSL-wide events, embrace philanthropic causes, and maintain a positive social media presence. They positively engage with the Virginia Tech and New River Valley community and are visible as leaders among their peers.

Council Events and Meetings

- The chapter participated in **80% of council events and meetings for the academic year**.
- The chapter participated in **two events sponsored by another council for the academic year** (i.e., Oak Lane Trick-or-Treat, Center St. Clean Up, Overton Step Show, Homecoming Yard Show, New Member Presentations/Reveals, etc.).

FSL Programming Participation

- **Party on the Greens:**
  - IFC, Panhellenic, and AOE - 5 members participate.
  - NPHC and UCFS (except AOE) - 2 members participate.
- **Fall 2024 FSL Showcase** – The chapter participated with up to four members and shows up on time.
- **Spring 2025 FSL Showcase:** The chapter participated with up to four members and shows up on time if the chapter will be participating in recruitment/ intake after this event.
- **The Celebration:** The chapter attends The Celebration, FSL's annual awards and recognition program, with at least five members/advisors present.

University-Wide Programming Participation

- **Hokie Helpers:**
  - IFC, Panhellenic, and AOE - 5 members participate.
  - NPHC and UCFS (except AOE) - 2 members participate.
- **GobblerFest** – The chapter participated and shows up on time.
- **Homecoming** – The chapter is involved with at least one university-sponsored Homecoming activity such as: the NPHC Homecoming Yard Show, having a Homecoming Court candidate, participates in the Homecoming Parade, etc.
- **The Big Event** – 15% of the chapter participates.
- **Relay for Life** – Chapter has a team registered on the VT Relay for Life event site, participates in the April 2025 event, and raises an equivalent of $10 a member (i.e. averaged).

The *Ut Prosim* Challenge – Serving Our Community

- **Greeks Giving Back Participation Expectations** – at least 15% of the chapter participates.
- **Local Community Service–wide Project/ Engagement** – Chapter plans or participates in at least one local (i.e., New River Valley/ Southwest Virginia/ Appalachia) community service project/ endeavor per semester.
  - Examples include blood drive, Micha's Backpack, Interfaith Food Pantry, food/ clothing/ item drive, non-profit, etc.
- **Service Hours** – The chapter averages 5 hours of community service per member for the academic year.

Supports a Philanthropic Cause
- Each chapter will have a philanthropic cause that it supports financially and meets the following expectations.
    - Implemented educational and awareness programming re: philanthropic cause.
    - Chapter raised/ financially contributed an equivalent of $100 a member to your philanthropic cause.
    - Fully participated in at least four other organization's philanthropic causes (across at least three of the four councils, your own council will count as one of the three).
- Significant Philanthropic and Service Achievements - Chapter met a recognizable philanthropic goal or made a significant philanthropic contribution.
    - This could be that the chapter received recognition, is an outstanding philanthropic performer, "won" a chapter's philanthropy, formed a new partnership, created a new philanthropic/service opportunity, is identified as a ranked contributor to a philanthropic cause/event, made a significant philanthropic achievement, etc. This could also be qualitative in nature.

Membership in Other RSOs
- 60% or more of chapter members are members in other student organizations.

Student Leadership
- 15% or more of members are in leadership roles/ involvement in an RSO, UCSO, or through a department or college.

Social Media Presence
- Made at least 24 "posts" on Instagram.
- Made at least 12 "posts" on Instagram highlighting chapter accomplishments & values-driven content. (Brother/Sister of the Month, Summer Internship, Alumni Shoutouts, Leadership programs, chapter service events, highlighting chapter values, etc.)
- Follows at least 75% other FSL-affiliated organizations (Chapters, Councils, FSL) on Instagram.
- Engage in positive ways with other chapters and council accounts in a noticeable way.
- Share at least one high-quality photo that could be shared to the VT Greeks Instagram account in a meaningful way.

CHAPTER SUPPORT AND LEADERSHIP DEVELOPMENT

The Chapter Support and Leadership Development area of focus implores chapters to create avenues for members to experience innovative and inspiring leadership development opportunities. Chapters and their members that excel in this area are actively engaged with alumni, advisors, chapter volunteers, and regional/(inter)national representatives of their respective organizations. Chapter leadership and members eagerly engage in various skill building and leadership development opportunities that prepare and equip them to carry out the mission, purpose, and vision of their organization.

(Inter)National/Regional Support & Education

- The chapter has an (inter)national headquarters/regional representative who meets with the chapter leadership at least once a year.
- The required chapter leadership participates fully and completely in ALL of the required (inter)national and regional leadership development workshops, retreats, and institutes and new member education sessions during the year. IHQ/ Region will indicate which statuses best describe the chapter's participation.
    - Exceeds the attendance expectations and requirements.
    - Meets the attendance expectations and requirements.
    - Meets with some exceptions the attendance expectations and requirements.
    - Does not meet the attendance expectations and requirements.

Advisor and Alumni Support

- The chapter has a faculty OR chapter advisor. This person is a post-baccalaureate volunteer who works directly with the chapter regularly.
- The chapter has an additional advisor/ alumni volunteer per every 40 members who have specific roles guiding and supporting the chapter. These should be post-baccalaureate volunteers who work directly with the chapter regularly.
- A chapter advisor/alumni volunteer participates in at least **four chapter-wide meetings, trainings, and events** throughout the year.
- A chapter advisor/alumni volunteer participates in at least **80% council/ FSL meetings, trainings, and events** throughout the year.

Chapter Coach Support

- Chapter President attends a monthly meeting with their FSL Chapter coach.
- At least three other chapter officers meet with their FSL Chapter coach during the semester.
- Chapter officers initiate communication and outreach with their chapter coach frequently outside of coaching meetings.

Strategic Planning and Goal Setting

- A chapter should complete the following:
    - **Chapter Wide / Chapter Exec has an annual or semesterly retreat** with at least 75% of the chapter/exec are in attendance where the status of the chapter is discussed, and goal setting occurs.
    - The chapter hosts an **Officer Transition meeting** with at least 75% of the new officers in attendance.
- The chapter should clearly define three goals in each of the following areas with actionable steps for each semester using the template provided by FSL:
    - Academic Excellence/Support
    - Chapter Specific (these are not highlighted in the other areas, such as Housing, Financial Status, Community Engagement/Relations, Philanthropy, Service and Outreach, etc.)
    - Hazing Prevention
    - Recruitment & Growth
    - Risk Management

Member Development Programming

- The chapter plans and implements at least **three chapter-wide program**s on the following topics each semester by a trained and qualified professional/facilitator:
  - Alcohol and Drug /Substance Use Education
  - Risk Management
  - Hazing Awareness
  - Sexual Assault/Dating & Domestic Violence
  - Health Education (Mental, Physical, Sexual, Well-being, etc.)
  - Diversity, Equity, Inclusion, & Belonging
  - Personal Growth & Development
  - Resource Awareness & Educational

External Chapter Programming

- The chapter plans and implements at least **one educational program to non-members** that is external to the chapter and open to the general public each semester.
  - The format of this program can be a presentation, activity, tabling event, marketing campaign, etc. to educate or raise awareness for an issue or cause.

Alumni, Parents and Intraorganizational Relations

- The chapter hosts or participates in at least **one event/outreach** per semester focused on **alumni, parents/ family, or another chapter** in their organization or same council they are affiliated with (i.e., JMU, GMU, ODU, UNC, UVA, etc.).

Phired-Up Support & Technology Use

- The chapter participated in at least one event/ meeting/ consultation during each semester.
- The chapter effectively uses the technology provided during recruitment/intake.

Leadership Development

- A chapter member fully participates in Fraternal Leaders Institute (FLI) and/or any other events hosted by the Office of Fraternity & Sorority Life.
- A chapter member attends a campus-based leadership development event (i.e., Hokie Leadership Summit).
- A chapter member attends a regional/national leadership development event (i.e., Undergraduate Interfraternity Institute (UIFI), AFLV Central, and/or the SGLA Annual Conference.)

MAINTAINING HEALTHY ENVIRONMENTS & MEMBER EXPERIENCES

The Maintaining Healthy Environments and Member Experiences area of focus creates space for chapters to develop community and connectedness through the unique aspect of brotherhood and sisterhood. Chapters and their members that excel in this area understand that creating safe environments, healthy relationships and member experiences is fundamental in living out a chapter's values. Rather than reinforcing dangerous trends such as hazing, alcohol abuse, and toxic social cultures, these chapters tackle these challenges head-on by placing value in a healthy member experience.

Adam's Law Compliance

- 100% of chapter members have met the Adam's Law Requirement (i.e., fully attended an official Virginia Tech facilitated in-person hazing prevention training).
- At least 1 advisor/ volunteer has met the Adam's Law Requirement (i.e., fully attended an official Commonwealth of Virginia staff member facilitated in-person hazing prevention training).

New Member/Intake

- A chapter should complete the following:
  - The new member educator and president review and sign the "Commitment to a Hazing-Free Experience" form PRIOR to new member programs for each semester they have new members.
  - The chapter has a written new member/MIP plan/ calendar/ timeline and shares it with FSL.
  - Chapter initiates new members/aspirants with (inter)national guidelines and timelines.
  - Attend a FSL staff led council specific New Member Educator/Intake Coordinator Roundtable.

Risk Management Plan

A chapter should have a robust risk management plan that is well articulated, but more importantly, **known and used by the chapter and its leadership**. The chapter should use excellent guidance from their IHQs, Advisors, Regionals, legal teams, etc. to consistently reassess and innovate their risk management plans, crisis preparation, and incident management policies and procedures. This should be a collaborative effort throughout the semester and updates the policy based on feedback. Chapters should be able to articulate a creative and innovative way to manage/mitigate risk beyond the expected/standard risk management efforts/plan. To this end, the chapter should complete the following:

- Chapters should submit annually the three documents below by September 6th, 2024.
  - National/ Local Crisis/Incident Response Plan
  - Local Chapter's Risk Management Plan
  - National Risk Management Plan
- Chapter officers/exec have reviewed organizational crisis/incident management guidelines with their FSL Chapter Coach semesterly.
- Chapter officers/exec have reviewed organizational crisis/incident management guidelines with chapter advisor(s) or HQ representative semesterly.
- Attend all FSL staff-led council-specific Health & Safety Roundtable

Member Retention

A chapter should ensure they provide excellent member experiences throughout the undergraduate membership by building membership retention plans and programming. We encourage each organization to collaborate with their advisors, chapter coach, and headquarters/regional volunteers to ensure that members are satisfied with and involved in creating a fraternal experience. The Virginia Tech Office of Fraternity and Sorority Life believes that excellent member retention is defined as:

- IFC, Panhellenic, and AOE - Losing less than 5% of chapter membership in a semester.
- NPHC and UCFS (except AOE) - Losing less than 10% of chapter membership in a semester.

Event Planning & Management
- The chapter plans chapter events well in advance and has a chapter calendar that they utilize. They do that by:
  - Regularly using the Event Notification form for events with AND without alcohol such as:
    - Social Events (Parties, Formals, Beach/Mountain Weekend, Alumni/Parent Weekends, Tailgates, etc.)
    - New Member Experience (Induction/Pinning, Big/Little, Basket Week, Initiation, Education meetings, etc.)
    - Philanthropy & Service (Fundraisers, Tabling, Large Scale Events, etc.)
    - Chapter Operations (Elections, Transitions, IHQ Visit, etc.)
    - Member Development (Educational Programs, Speakers, Retreats, etc.)
  - Oak Lane chapters register all events with alcohol using the Alcohol Event Registration Form.
  - Using the Town of Blacksburg Event registration form for gatherings of more than 200 people.

Chapter Accountability
- Chapter has a designated "Standards/Accountability" officer or board or has a standards/ accountability process built into an officer's job description.
- Chapter has an active standards/accountability process. This means that the chapter can provide evidence that they actively engage in their chapter standards/accountability process.

University Conduct
- Chapter was not on a cease of operations by the university.
- Chapter did not receive a new policy violation during the academic year.
- Chapter was not on an active conduct sanction during the year.
- Chapter completed their conduct status without receiving a new conduct violation.
- Chapter has satisfactorily fulfilled all sanction requirements for Student Conduct.
- Less than 5% of chapter members have been found responsible for a violation of the Student Code of Conduct during the academic year.

(Inter)National/Regional Conduct
- Chapter is not on a restrictive status by their (inter)national/regional organization.
- Chapter has completed their conduct status without receiving a new violation (*If applicable*).
- Chapter has satisfactorily fulfilled all sanction requirements for the IHQ/Region (*If applicable*).

Risk Management Institute Participation
- The chapter attended the Risk Management Institute Kick-Off and met the attendance requirements:
  - **Kick – Off Event**
    - IFC, Panhellenic, and AOE - 5 members from the chapter attend. These members should include President, Vice President, Risk Manager, Social Chair, and New Member Educator (or their designees).
    - NPHC and UCFS (except AOE) - 3 members from the chapter attend.
  - **RMI Educational Sessions** -These sessions will be on-going throughout the year and communicated by the Office of Fraternity and Sorority Life in advance. They may be hosted by the office, third-party providers, or campus partners like Hokie Wellness, Women's Center, Blacksburg/Virginia Tech Police Department, etc.
    - All chapters should send a cumulative total of at least 30% of their members to a qualifying "RMI Educational Session" throughout the academic year.
      - **The ideal attendees for these sessions are not executive board members, and not necessarily new members.** This is a great way for general membership to feel engaged and empowered in helping make themselves, their chapter and community healthier, safer, and better.

Piazza Center Research Partnerships

- The chapter president/members of exec attend a consultation to debrief their specific Fraternity & Sorority Experience Survey (FSES) report of the chapter's responses.
- The chapter engages at a minimum 25% rate of response in any request for chapter-wide data as part of the What Works Partnership.
- The chapter participates in any additional requests for data or program requests as part of the What Works Partnership.

Perspectives (by the Constructive Dialogue Institute)

- The chapter has at least 20% of their chapter members complete all six of the Perspectives modules during the academic year.
- The chapter has at least 85% of their new members each semester when they join complete modules 1 and 2 (*If applicable*).
- 2 Student Leaders from each chapter must be trained by the Student Affairs Belonging and Inclusion team to lead chapter discussions.
- One of the trained student leaders should assist with hosting a discussion during the academic year for the community (could be for chapter, council, other students, or could be as needed for Inclusion and Belonging Team.)

ADMINISTRATIVE EXCELLENCE

The Administrative Excellence area of focus quantifies the ways in which chapters engage with their members, advisors/ chapter volunteers, and other constituents to learn about the importance of developing administratively strong relationships and successfully executing chapter operations in multiple contexts. Chapters and their members that excel in this area function as diligent partners both on- and off- campus, meeting or exceeding the various administrative expectations and operational requirements set forth by the University, the Office of Fraternity and Sorority Life, regional, (inter)national organizations, and other stakeholders.

Recruitment/Intake Reporting

Recruitment/Intake Forms and Processes are completed on time and per instructions by the council advisor each semester.

- <u>Panhellenic</u>
  - Fall/Spring COB Verification Form (*If applicable*)
  - Fall/Spring COB MRABAs (*If applicable*)
  - Fall/Spring Bid Day/Celebration/ Induction Dates
  - Fall/Spring Big/Little Dates
  - Fall/Spring Initiation Dates
  - Formal Recruitment Philanthropy Invite List
  - Formal Recruitment Sisterhood Invite List
  - Formal Recruitment Preference Invite List
  - Formal Recruitment Bid List
- <u>NPHC & UCFS</u>
  - Fall/Spring Recruitment Event Notification – Step 1
  - Fall/Spring Notice of Membership Intake Form - Step 2
  - Fall/Spring Intended Membership Eligibility – Step 3 (*If applicable*)
  - Fall/Spring New Member Presentation Policy & Acknowledgement Form – Step 4 (*If applicable*)
  - Fall/Spring New Member Initiation Notification – Step 5 (*If applicable*)
- <u>Interfraternity Council (IFC)</u>
  - Fall/Spring Recruitment Draft Participation
  - Fall/Spring Closed Recruitment Event Date, Time, and Invite List
  - Fall/Spring Formal Recruitment Bid List
  - Fall/Spring Bids to Eligible Students
  - Fall/Spring Informal/COB List
  - Fall/Spring Bid Day/Celebration/ Induction Dates
  - Fall/Spring Big/Little Dates
  - Fall/Spring Initiation Dates

Roster Management & Officer Reporting

- **Changes in Member Status Form** - The form should be completed (i.e., within three business days of the change) after the beginning of the semester chapter roster review and before the end of the semester chapter roster review:
  - Every time a new (uninitiated) or initiated member's status changes OR
  - Every time someone joins your organization through a Continuous Open Bidding Process (Panhellenic), Informal Recruitment (IFC), and Membership Intake (NPHC and UCFS)
- **Rosters Completion** – The chapter schedules and attends roster review meeting per instructions:
  - Beginning of Fall/Spring Semester
  - End of Fall/Spring Semester
- **Change of Officer Form** – The form should be completed any time an officer position changes during the academic year (i.e., within three business days of the change), such as:
  - An individual member has been replaced throughout the academic year, or
  - The chapter conducted their elections for the full Executive Board

General Fraternity & Sorority Life Processes

- **Chapter Mail**
  - Chapter checks FSL mailbox at least every 2 weeks and signs the check-in sheet every time they check mail.
- **Comprehensive Chapter Profile (CCP)**
  - End of Fall/Winter Comprehensive Chapter Profile (CCP) completed on-time and per instructions.
  - End of Spring/Summer Comprehensive Chapter Profile (CCP) completed on-time and per instructions.
- **Spring Kick-Off Participation**
  - The Chapter President, VP, and Treasurer (or their designees) fully attends the Spring Kick-Off at the beginning of the Spring semester.
- **Standards of Excellence**
  - The chapter completes all administrative forms related to the Standards of Excellence on-time and per instructions.
- **Academic Member Grade Reports**
  - Fall 2024 - The chapter and advisor collect the Academic Member Grade Report by the end of the second week of classes of the following semester.
  - Spring 2025 - The chapter and advisor collect the Academic Member Grade Report by the end of the second week of classes of the following semester.
- **Advisor Information**
  - The chapter/an advisor completes the Advisor Information Form on-time and per instructions.

Fraternity & Sorority Life Registration

- The chapter completes all Registrations and is on time. This includes, but not limited to:
  - Party on the Greens
  - Fall Showcase
  - Risk Management Institute
  - GobblerFest
  - Greeks Giving Back
  - Spring Kick-Off Meeting
  - Spring Showcase
  - Big Event
  - Relay for Life
  - The Celebration

Student Engagement & Campus Life (SECL) Expectations & Requirements

- The chapter completed all of the necessary steps for the Mandatory Annual Registration Training (MART) such as the Compliance Modules on Canvas, re-registration forms, and in-person training sessions on time.
- Chapter maintains all registered student organization (RSO) roster requirements on GobblerConnect that identify up to five Authorized Contacts with at least two being the President and the "Treasurer" on-time and per instructions.
- Chapter meets all requirements and complies with the process for SECL-managed services and venues (i.e., Event Services, Production Services, and Campus Common Space & Advertisement).
- Chapter used GobblerConnect in compliance with the GobblerConnect Usage Policy.

University Expectation & Compliance Requirements

- The chapter is Clery Act Reporting compliant.
- The chapter complied with all Licensing Guidelines requirements.
- The chapter appropriately reported and complied with policies regarding incidents of discrimination, harassment, and sexual assault.
- The chapter complied with appropriate fundraising, informational activity, and advertising (per Policy 5215).

University Financial Standing

- The chapter paid all outstanding debts to Virginia Tech on time and in full for the Fall/Winter and the Spring/Summer.

(Inter)National/Regional Expectations & Requirements

- IHQ/ Region will indicate which statement best describes the chapter's status. Statuses are:
    - Chapter exceeds the administrative expectations and requirements of (inter)national organization.
    - Chapter meets the administrative expectations and requirements of (inter)national organization.
    - Chapter meets with some exceptions the administrative expectations and requirements of (inter)national organization.
    - Chapter does not meet the administrative expectations and requirements of (inter)national organization.

Oak Lane Housing *(If applicable)*

- The chapter House Supervisor submits rosters for those living in the house for the next academic year on time.
- Oak Lane Resident Contracts for the following year are signed by the due date.
- Oak Lane Roommate Groups for Oak Lane for the following year are due to FSL from the chapter House Supervisor.
- The chapter has at least three members of the chapter apply for the House Supervisor position.
- The chapter signs and returns the organizational lease agreement (*If applicable*).
- All required members attend the annual Oak Lane Health & Safety training.
- Submit certificate of insurance on time.

ACADEMIC EXCELLENCE

The Academic Excellence area of focus centers scholastic achievement and intellectual development in the Fraternity and Sorority Life experience. Chapters and their members that excel in this area embrace and celebrate their members' academic achievements and prioritize academic success by planning and implementing various academic support programs and strategies. For members of these organizations, participation in high-impact practices and prioritization of academics are fundamental principles of their FSL experience.

Academic Achievements
- The chapter has achieved at least six of the following:
  - Chapter GPA higher than their council average
  - Chapter GPA higher than the FSL average
  - Chapter GPA higher than the all undergraduate
  - Chapter GPA higher than the all-female or male.
  - Chapter 4.0 GPA% higher than that of their council.
  - Chapter 4.0 GPA% higher than that of FSL.
  - Dean's List % higher than that of their council.
  - Dean's List % higher than that of FSL.
  - Chapter has no more than 1% of members or 1 member with a GPA below a 2.0.

New Member Academic Achievements
- The chapter has achieved six of the following:
  - Chapter New Member GPA is higher than their council average.
  - Chapter New Member GPA is higher than the FSL average.
  - Chapter New Member GPA is higher than the all undergraduate
  - Chapter New Member GPA is higher than the all-female or male.
  - Chapter New Member 4.0% higher than their council New Member Peers.
  - Chapter New Member 4.0% higher than their FSL New Member Peers.
  - Chapter New Member Dean's List % is higher than their council New Member Peers.
  - Chapter New Member Dean's List % is higher than their FSL New Member Peers.
  - Chapter has no more than 1% of new members or 1 new member with a GPA below a 2.0.

High Impact Academic Practices
- 20% of the chapter is engaged in academic research, TA, co-op, study abroad, academic honor societies, and/or professional/academic organizations.

Academic Support Systems and Policies
- The chapter has achieved the following:
  - Created chapter academic goals, strategies/action steps to assist members with academic success and shared these chapter academic goals and strategies with their chapter coach.
  - Chapter implements academic support programs, initiatives, and strategies such as study hours, coaching/mentoring, academic resources, recognition, etc.
  - Chapter has connected members to external academic success resources and remediation programming/accountability standards.

"GOOD NEIGHBOR GRADE"

The "Good Neighbor Grade" provides an opportunity for chapters to assess how they engage in the communities they live and do business in, by deepening members' awareness of self and others. Chapters and members that excel in this area recognize the value of being good neighbors and act as positive contributors in the spaces they find themselves in. This includes positively engaging with other students, local citizens and businesses in the Town of Blacksburg, the greater New River Valley community, and on a regional/national level.

Town Gown Meeting Attendance

- The chapter sends a designee to attend at least one Virginia Tech/Blacksburg Town Gown meeting during the academic year.

Community Concerns/Complaints

- There were fewer than three complaints or concerns throughout the semester relayed that were associated with or attributed to the chapter from local businesses, organizations, agencies, VT staff/department etc. such as:
    - Code/Zoning/Trash Infractions written by the town
    - Noise complaints
    - Community member complaints
    - SECL/VTPD, etc. concerns
    - BPD, VTPD, MCSO calls for service
    - Kicked out of a third-party vendor location

Community Compliments/Accolades

- The chapter received at least two unprompted accolades or compliments by community members and/or campus-based, regional, or national awards associated with or attributed to the chapter throughout the academic year. Some examples include, but are not limited to calls from community members, shout-outs from VT staff/departments, etc.

Unrecognized Group Event Participation

All chapters in our community are Registered Student Organizations and should not cohost, participate or be in community with organizations which are not recognized by Virginia Tech. Accurate lists can be found on GobblerConnect or the VTFSL website.

- Chapters should abide by all of the following:
    - The chapter does not cohost or participate in an unrecognized group's social or philanthropy event.
    - The chapter does not have an unrecognized group to participate in a social or philanthropy event that the chapter cohosts or participates in.

Chapter House Health & Safety *(If applicable)*

- **Oak Lane Chapters:**
    - The chapter has fewer than five fire code violations/Health & Safety concerns documented throughout the year.
    - The chapter maintains 90% or higher occupancy of the chapter house throughout the year.
    - The chapter has fewer than two "unidentified" damages in the house.
    - The chapter receives a meet expectation housekeeping score of (:|)
    - The chapter hosts a fire/chapter house safety program once a year.
- **Chapter with off-campus property/chapter house:**
    - The chapter provides the names of those who reside there.
    - The chapter completes a "Virginia Maintenance Code Inspection" by the Town of Blacksburg per town requirements.
    - The chapter hosts a fire/chapter house safety program once a year.